

For CorpComms and core committees only.



The 35th Pico International Conference 2018
7-15 Dec
Kuala Lumpur, Malaysia

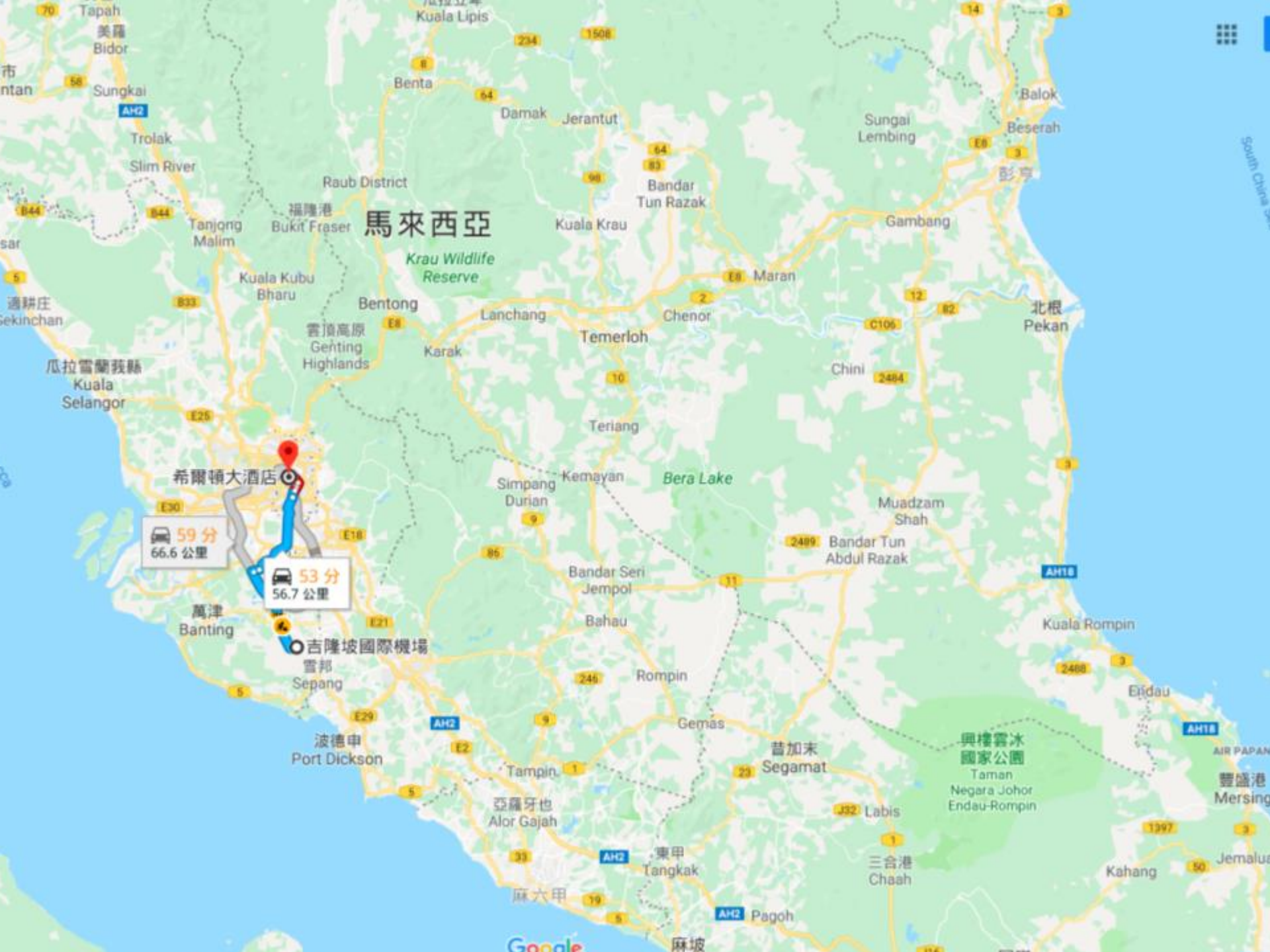
HILTON KUALA LUMPUR

3 Jalan Stesen Sentral, 50470 Kuala
Lumpur, Malaysia



Hilton

HOTELS & RESORTS



馬來西亞

希爾頓大酒店

59 分
66.6 公里

53 分
56.7 公里

吉隆坡國際機場
雪邦
Sepang

波德申
Port Dickson

亞羅牙也
Alor Gajah

麻六甲

麻坡

東甲
Tangkak

麻坡

昔加末
Segamat

三合港
Chaah

興樓雲冰
國家公園
Taman
Negara Johor
Endau-Rompin

卡央
Kahang

豐盛港
Mersing

AIR PAPAN

艾島
Eldau

瓜拉登嘉樓
Kuala Terengganu

穆達沙
Muadzam
Shah

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Batu Caves

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The [KLIA Ekspres](#) train provides a non-stop express train service from KLIA ERL station to the KL City Air Terminal (KL CAT) located within the [KL Sentral](#) transportation hub in Kuala Lumpur.

KLIA Ekspres



From KLIA Station

→	klia2	4 mins RM2.00 (Adult) / RM1.00 (Child)
→	KL Sentral	28 mins RM55.00 (Adult) / RM25.00 (Child)

KLIA Ekspres Frequent Departures

- Every 15 minutes during peak hours
- Every 20 minutes during off-peak hours

KL Sentral to klia2 route	First Train	Last Train
KLIA station	0530	0110

Review [complete schedule from KL Sentral to klia2](#)

klia2 to KL Sentral route	First Train	Last Train
KLIA station	0500	0100

Review [complete schedule from klia2 to KL Sentral](#)

Pictures of KLIA ERL Station

At the [Kuala Lumpur International Airport](#), the KLIA ERL station is located at [Level 1 of the KLIA Main Terminal Building](#).



Signboard to KLIA ERL station



Escalator to KLIA ERL station from level 2

A ticket, available at ticketing counter, is needed before entering the boarding platform.



Ticketing counter at station



Commuters lining up for ticket

The access gates are just next to the ticketing counters. And there is seating area for commuters waiting for the train.



Entrance to ERL station



Waiting area

The [KLIA Ekspres train](#) uses Platform A in both directions, while [KLIA Transit train](#) uses Platform B in both directions.



Platform B for boarding KLIA Transit



Platform A for boarding KLIA Ekspres



Agenda at a glance

Date	Conference Agenda	Key Logistics
7 Dec, Fri	Committee group 1 arrival (ETA 2000)	
8 Dec, Sat	Committee group 2 arrival (ETA 1230)	• Sec office – printer; conf materials; decoratoions; briefing to Helpers • Meetings (Hotel; Airport pick-up; PGCiA; Golf)
9 Dec, Sun		• Ballroom – AV move-in (midnight) • Meetings (Hotel; Airport pick-up; PGCiA; Golf)
10 Dec, Mon	• Small Group check-in • BoD dinner	Ballroom set up Meeting rooms set up
11 Dec, Tues	• Main Group check-in • BoD meeting (0900-1230) • Video shooting (Far East Awards) • MD meeting (1230-1800) • Pico+ meeting (whole day)	Ballroom rehearsal
12 Dec, Wed Day 1	• Conference Day 1 (0900-1800) • Opening Dinner (1900-2100)	
13 Dec, Thurs Day 2	• Conference Day 2 (0900-1300) • Group Photo • Breakout sessions • Charity Sale	Dinner : free and easy
14 Dec, Fri Day 3	Golf Challenge (0700-1400) PGCiA – tree-planting (0900-1200) Gala Dinner	2300 – Committees to help clean up secretariat office. Thank you!
15 Dec, Sat	Group check-out	

	Breakout meetings 13 Dec (Thurs) afternoon	Location - TBC
1	Pico+	
2	Pico X	
3	Creative Council	
4	Finance (by invitation only)	
5	HR (by invitation only)	

Hotel Floors and Function Rooms at a glance

Lobby Lounge
View from taking lift from P1-3



Lobby Lounge





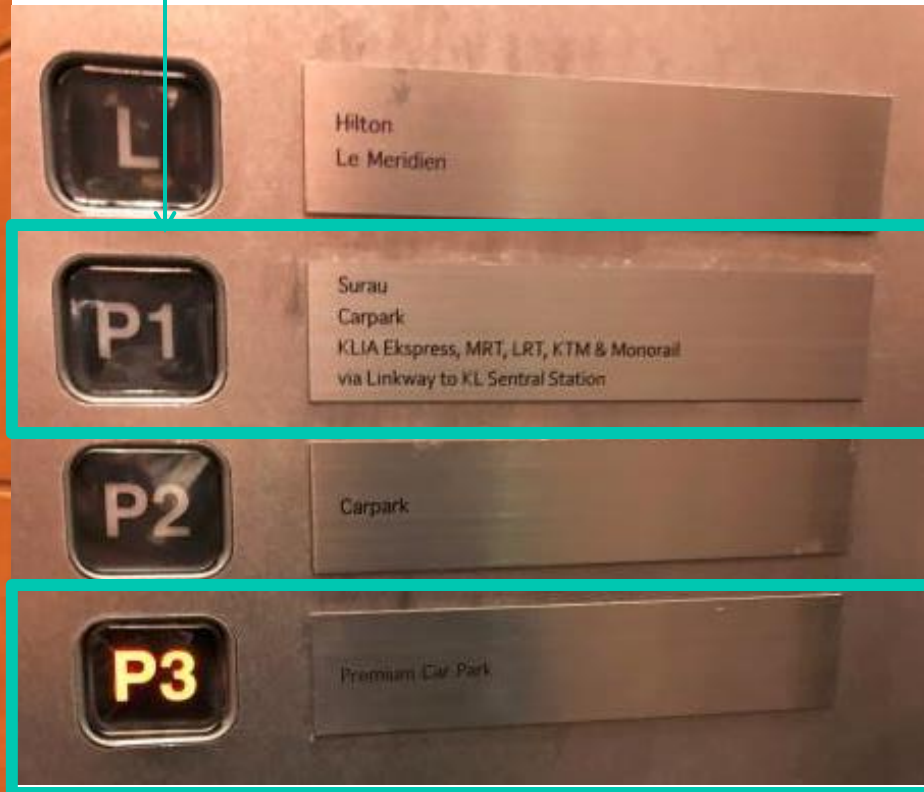
P3
**Coach Pick up
and drop off**





Level 7: Suite 1-3 Board meeting
Level 6: Sec Office, Ballroom, meeting rooms, Chairman office

KL Sentral Station
KLIA Express



Coach pick-up / drop off
(opening dinner, Golf, PGCIa)

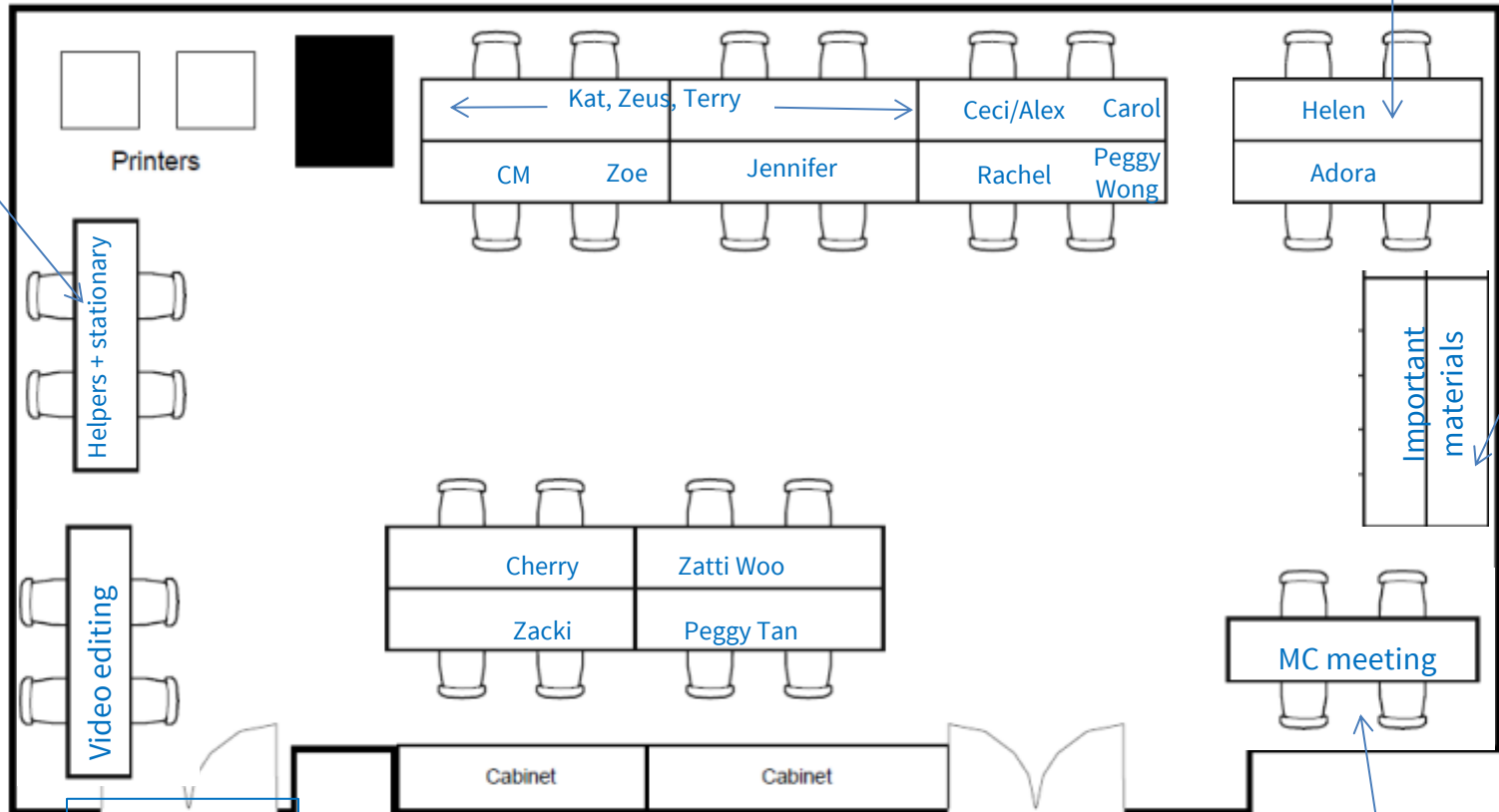
Sentral Exchange

Sentral Exchange B

Sentral Exchange A

Add 2 sets of table/chair

Add 1 set of table/chair

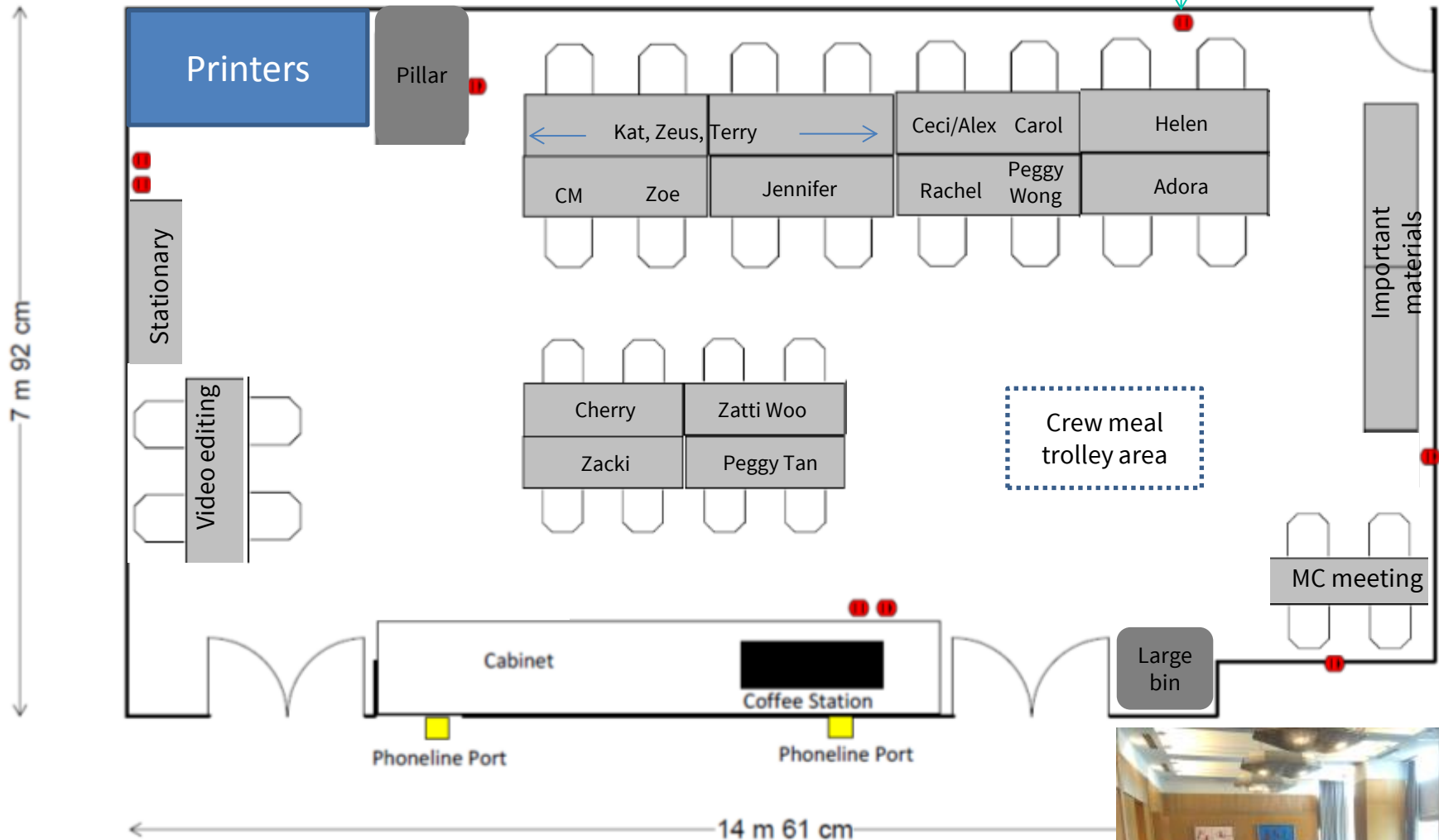


Re-arranged
the two tables

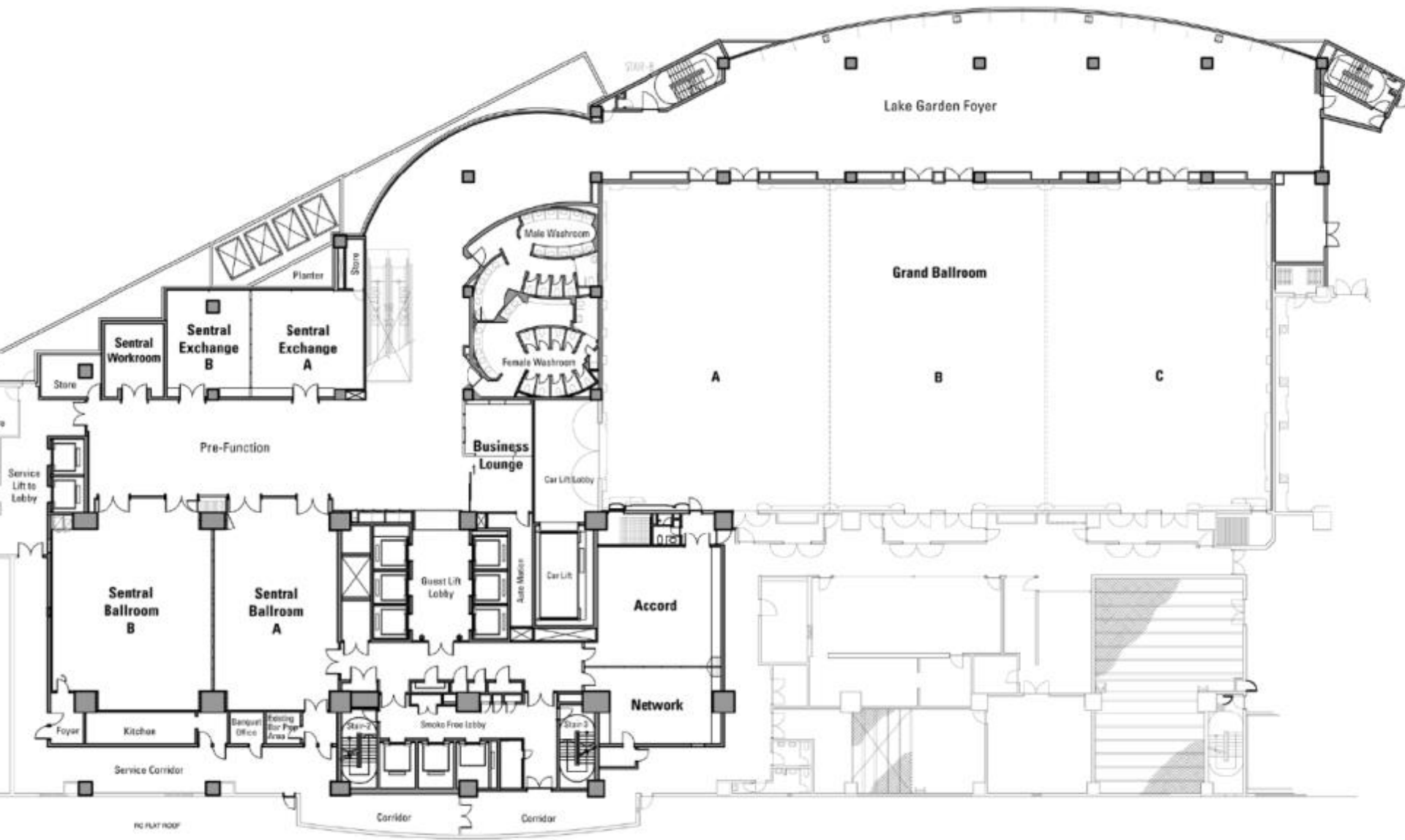
Close this
set of doors

Add 2 chairs

Secretariat Office



Level 6



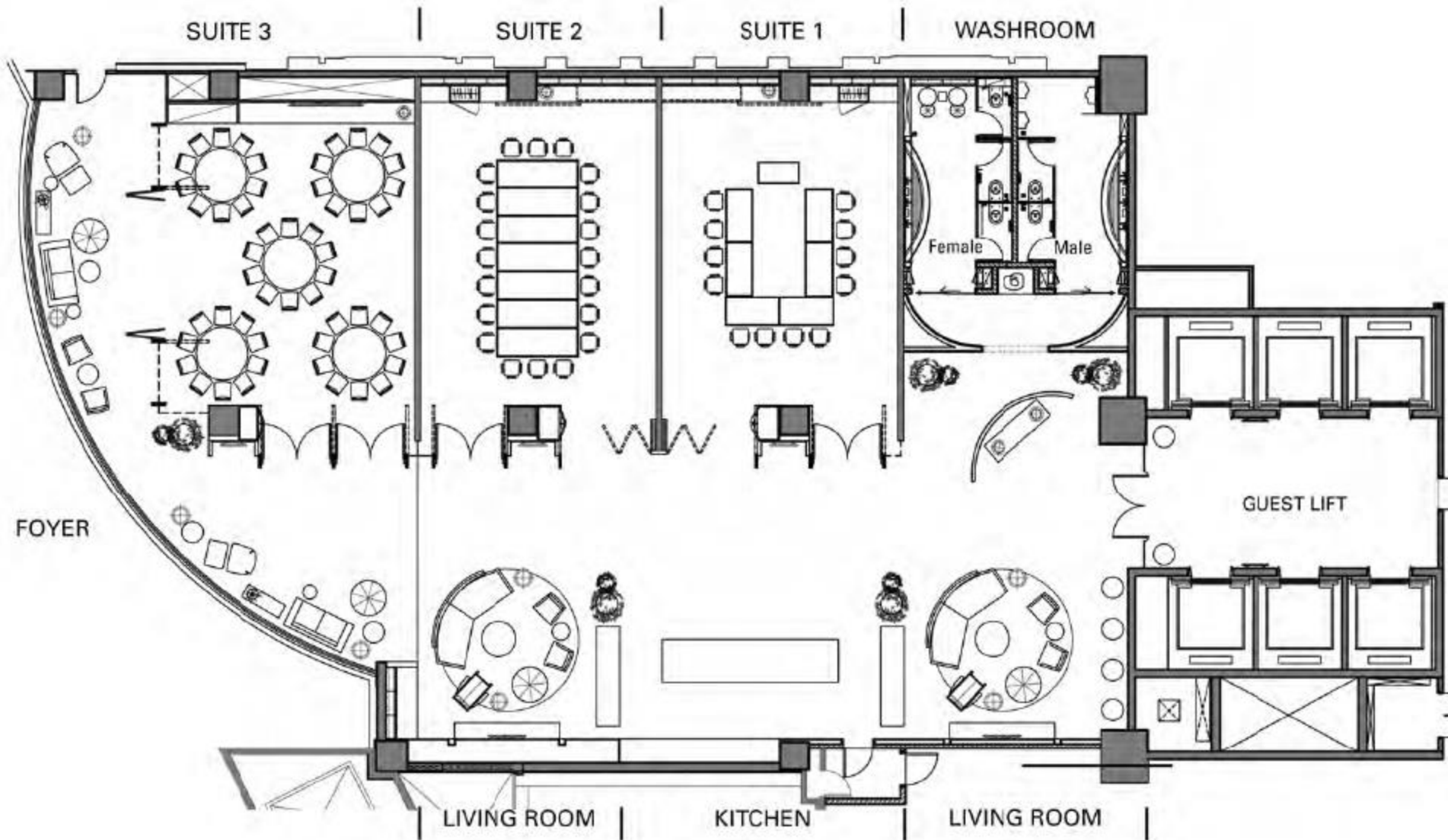
Foyer outside Ballroom



Level 7 – Grand Ballroom



Level 7

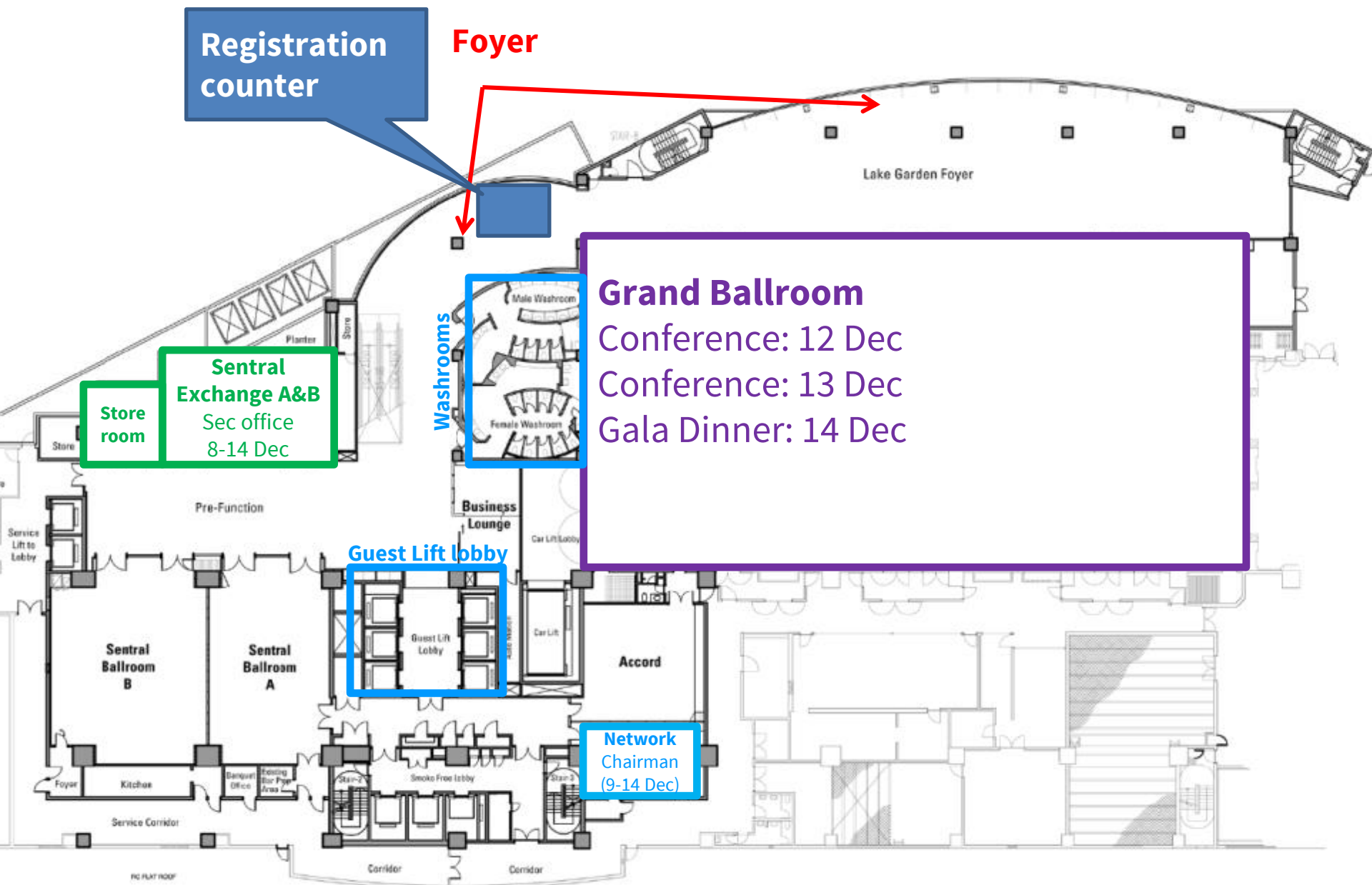


Level 7
Suite 1 – 3



Date	Conference Agenda
12 Dec, Wed Day 1	• Conference Day 1 (0900-1800) • Opening Dinner (1900-2100)
13 Dec, Thurs Day 2	• Conference Day 2 (0900-1300) • Group Photo • Breakout sessions • Charity Sale
14 Dec, Fri Day 3	Golf Challenge (0700-1400) PGCIa – tree-planting (0900-1200) Gala Dinner

Level 6



Registration counter



Proposed Design
artist impression

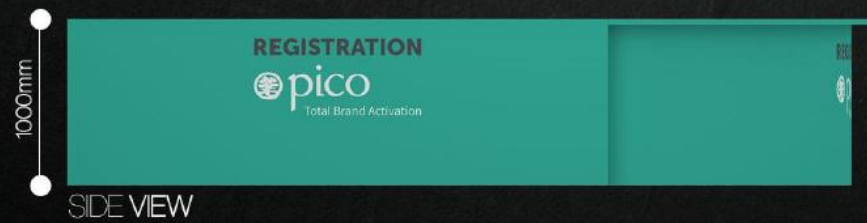
● Lockable Cabinet



● Graphic Size
2000mm X 1000mmH

● Graphic Size
5720mm X 1000mmH

Proposed Design artist impression



Level 6, KL Hilton

Proposed design artist impression

Graphic Size
1200mm X 1800mmH



1200mm



2400mm

FRONT VIEW



Lobby Floor

10 Dec
Welcome pack collection
+ KLIA ticket
+ PGCiA tee

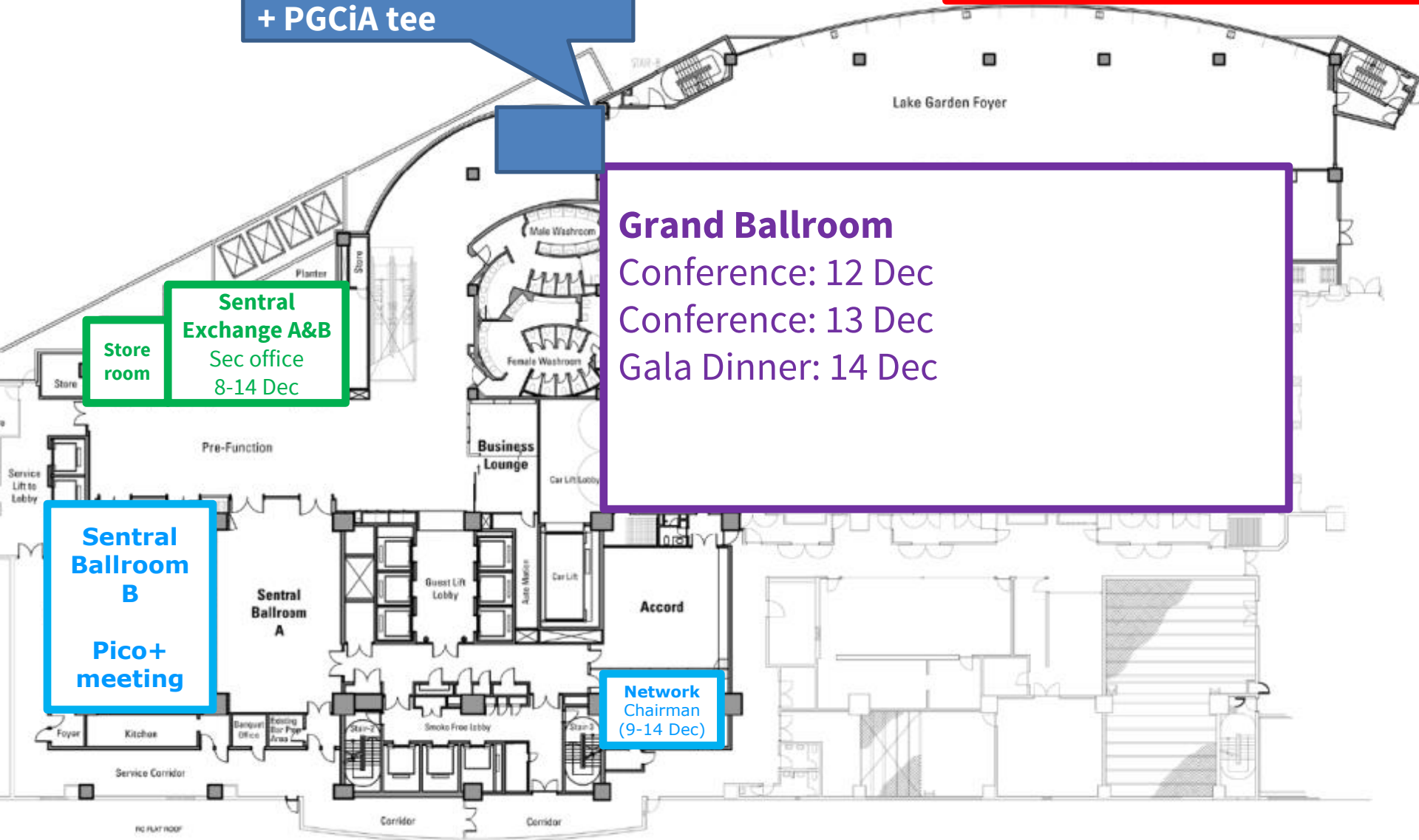
**10 Dec and 11 Dec
Group check-in**



Level 6

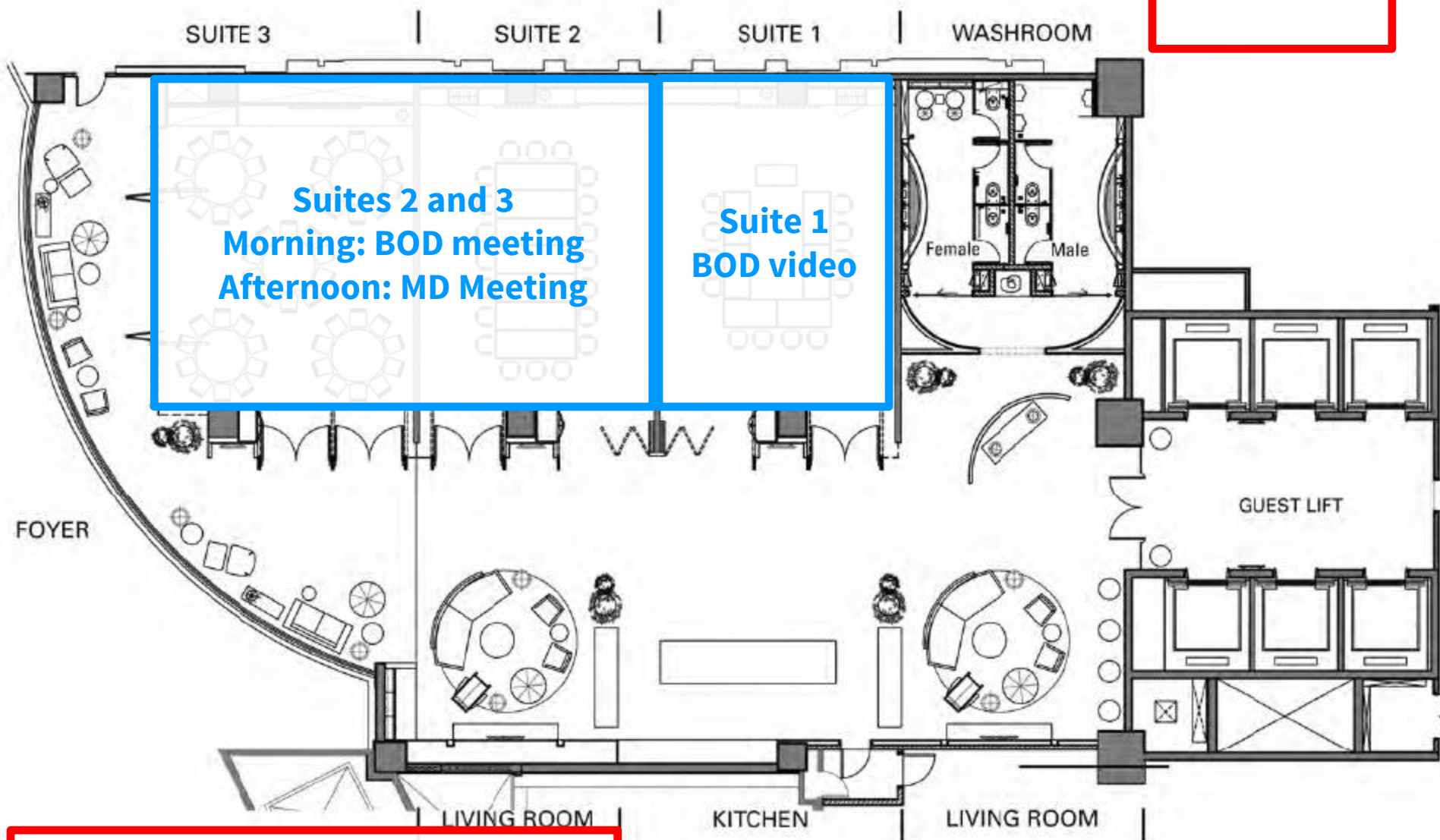
Welcome pack
collection
+ KLIA ticket
+ PGCiA tee

11 Dec
Main Group check-in
Pico+ meeting



Level 7

11 Dec

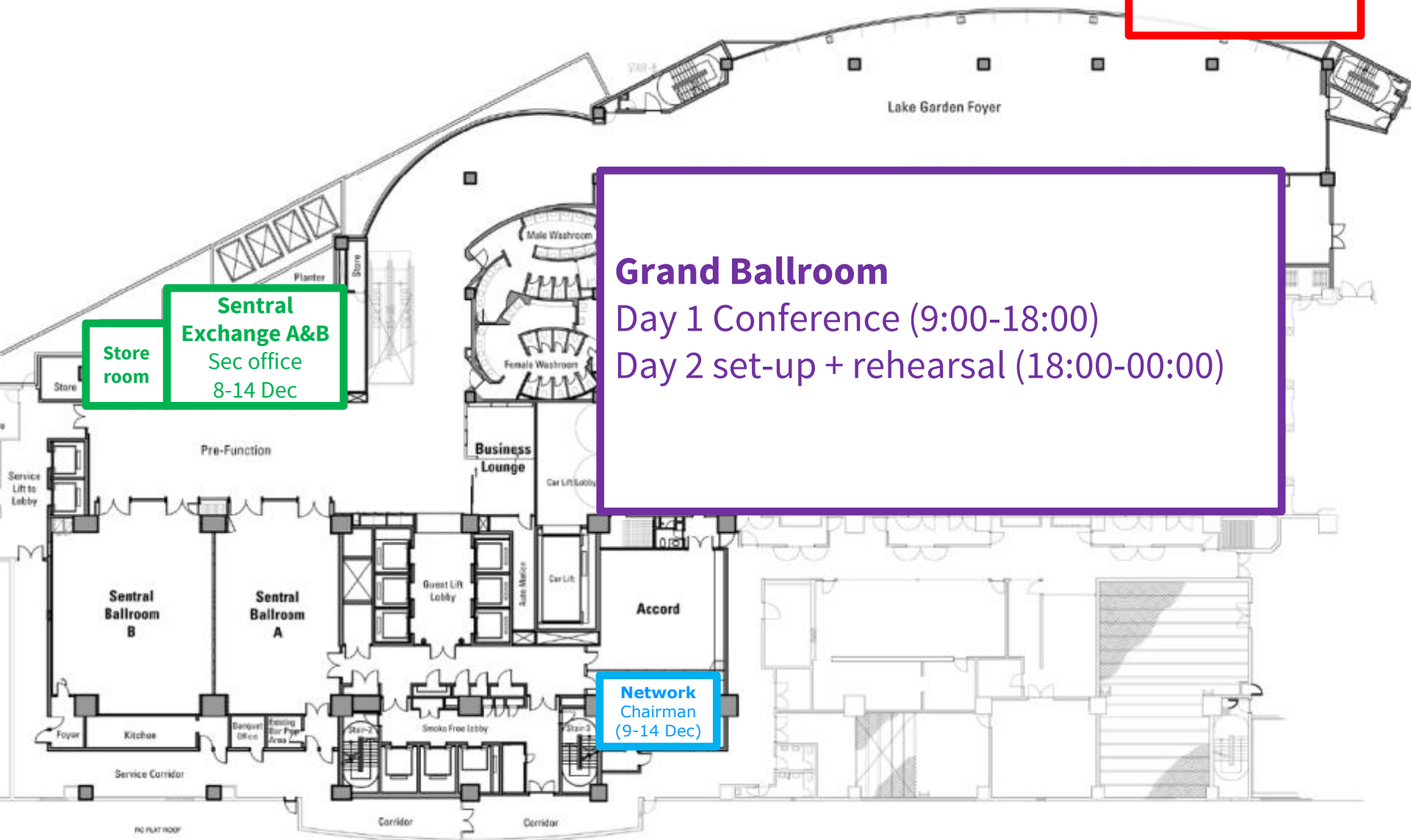


Lunch: TBC

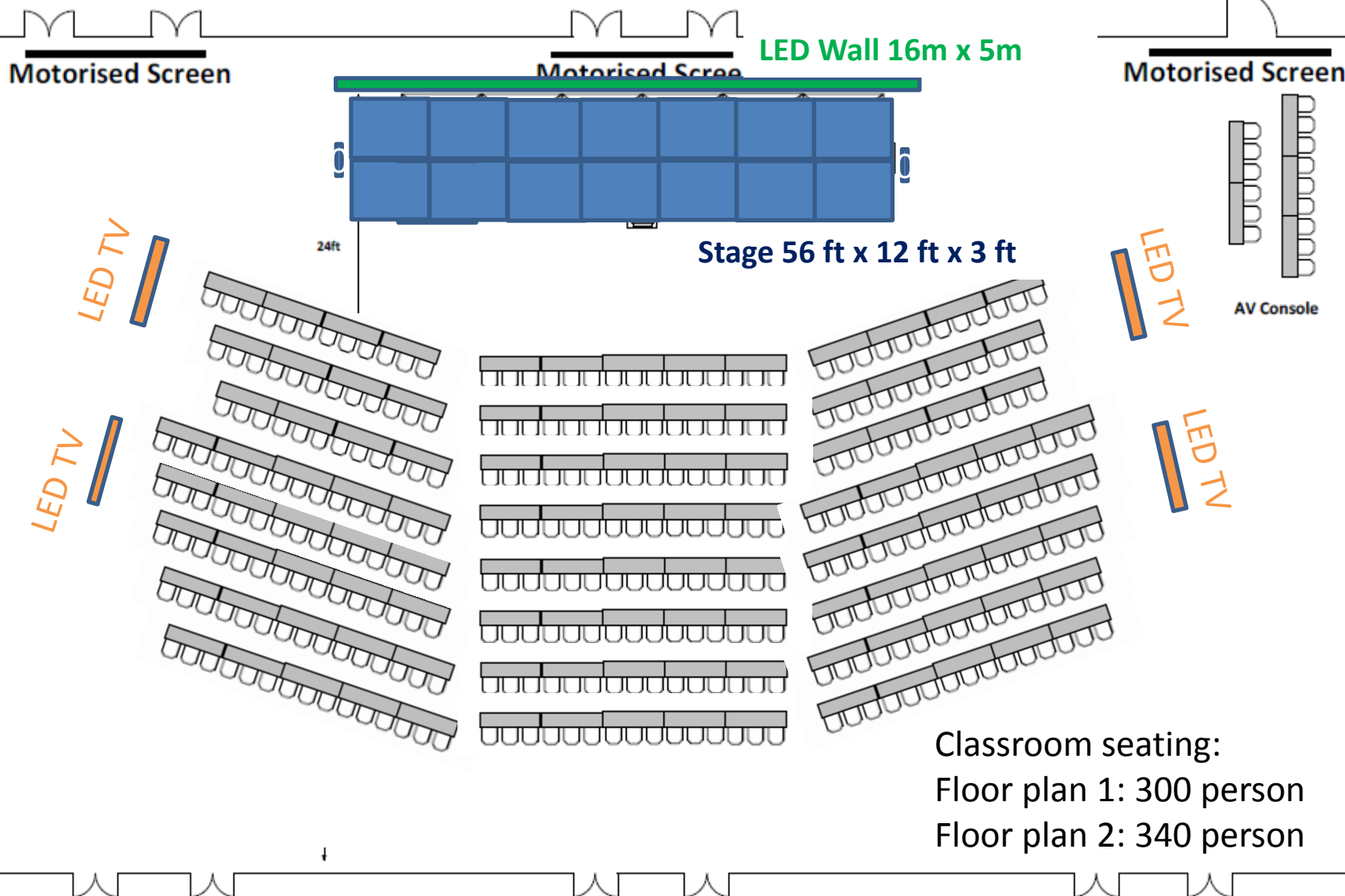
Location Level 6	Ansi Lumens	Screen Size	Screen Type	Remarks	Plasma TV	PA system	Podium	e-signage
Ballroom A	13,000	11 ft x 15 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	Pico's own PA system for Grand Ballroom	Need two podiums during the entire conference period for Grand Ballroom (2 units - Large)	16:9 format; Jpeg, PDF, Power Point
Ballroom B	13,000	11 ft x 15 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A			16:9 format; Jpeg, PDF, Power Point
Ballroom C	13,000	11 ft x 15 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A			16:9 format; Jpeg, PDF, Power Point
Sentral Ballroom B	7,000	9 ft x 16 ft (Large screen)	16:9 format		N/A	0	0	
Sentral Ballroom A	6,400	9 ft x 14 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	1	1 (Small)	16:9 format; Jpeg, PDF, Power Point
Sentral Ballroom B	6,400	9 ft x 14 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	1	1 (Small)	16:9 format; Jpeg, PDF, Power Point
Accord	6,000	7.5 ft x 10 ft	16:9 format		N/A	0	0	16:9 format; Jpeg, PDF, Power Point
Network	4,000	5 ft x 5 ft (Portable)	4:3 format		N/A	0	0	16:9 format; Jpeg, PDF, Power Point
Exchange A	6,000	6 ft x 8 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	0	0	16:9 format; Jpeg, PDF, Power Point
Exchange B	6,000	6 ft x 8 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	0	0	16:9 format; Jpeg, PDF, Power Point
Level 7								
Suite 1	1,000	5 ft x 5 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	1	0	16:9 format; Jpeg, PDF, Power Point
Suie 1	3,000	8 ft x 8 ft (Large screen)	4:3 format	project supports both 16:9 and 4:3 formats	N/A	0	0	
Suite 2	1,000	5 ft x 5 ft	4:3 format	project supports both 16:9 and 4:3 formats	N/A	1	1 (Small)	16:9 format; Jpeg, PDF, Power Point
Suite 3	4,000	5 ft x 5 ft (Portable)	4:3 format		58 inch; 16:9 format; built in	1	1 (Small)	16:9 format; Jpeg, PDF, Power Point

Level 6

12 Dec

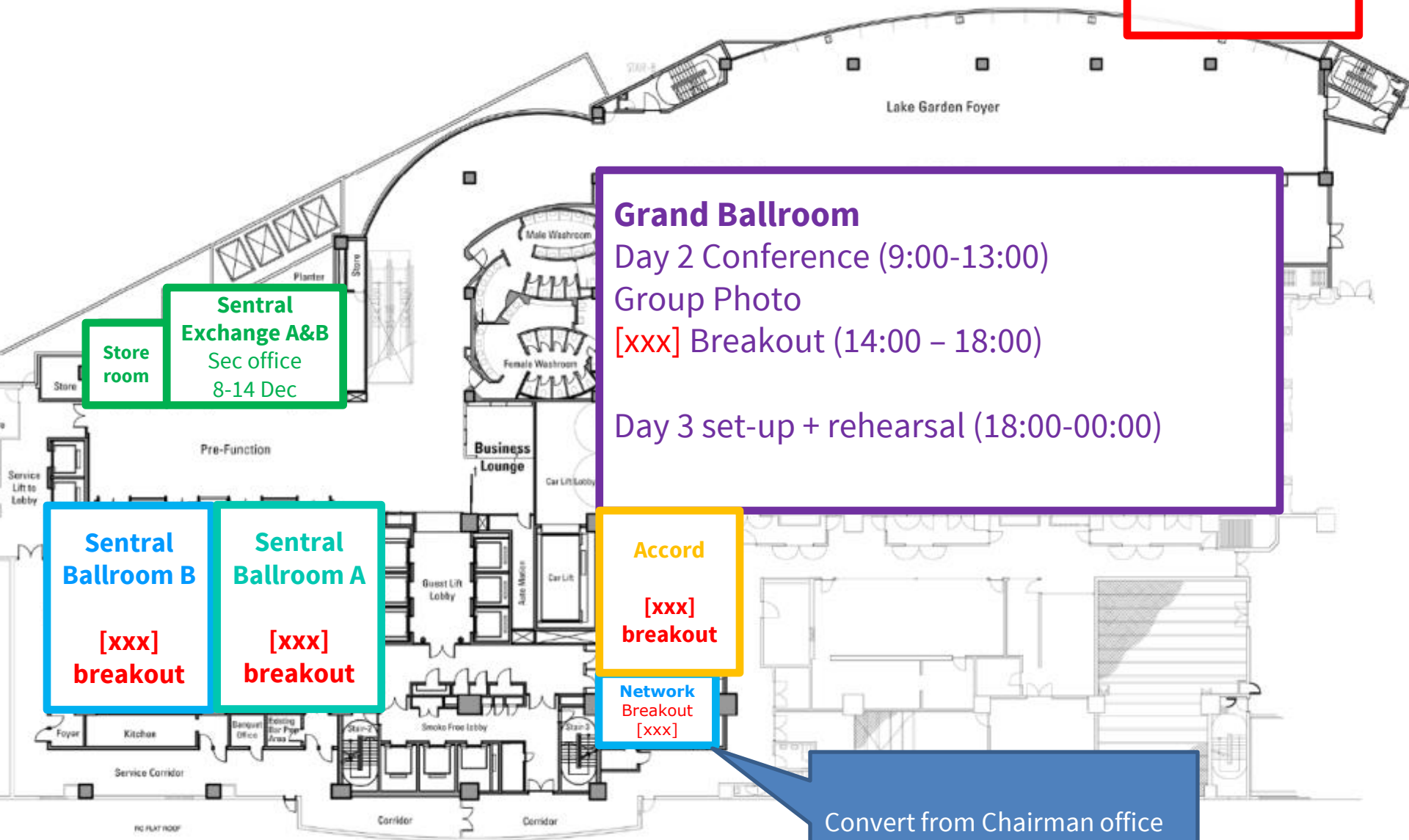


12 Dec



Level 6

13 Dec



Convert from Chairman office to Breakout [xxx]

Motorised Screen

Motorised Screen

LED Wall 16m x 5m

13 Dec

2m

Stage 56 ft x 12 ft x 3 ft

Round table
Island cluster

AV Console

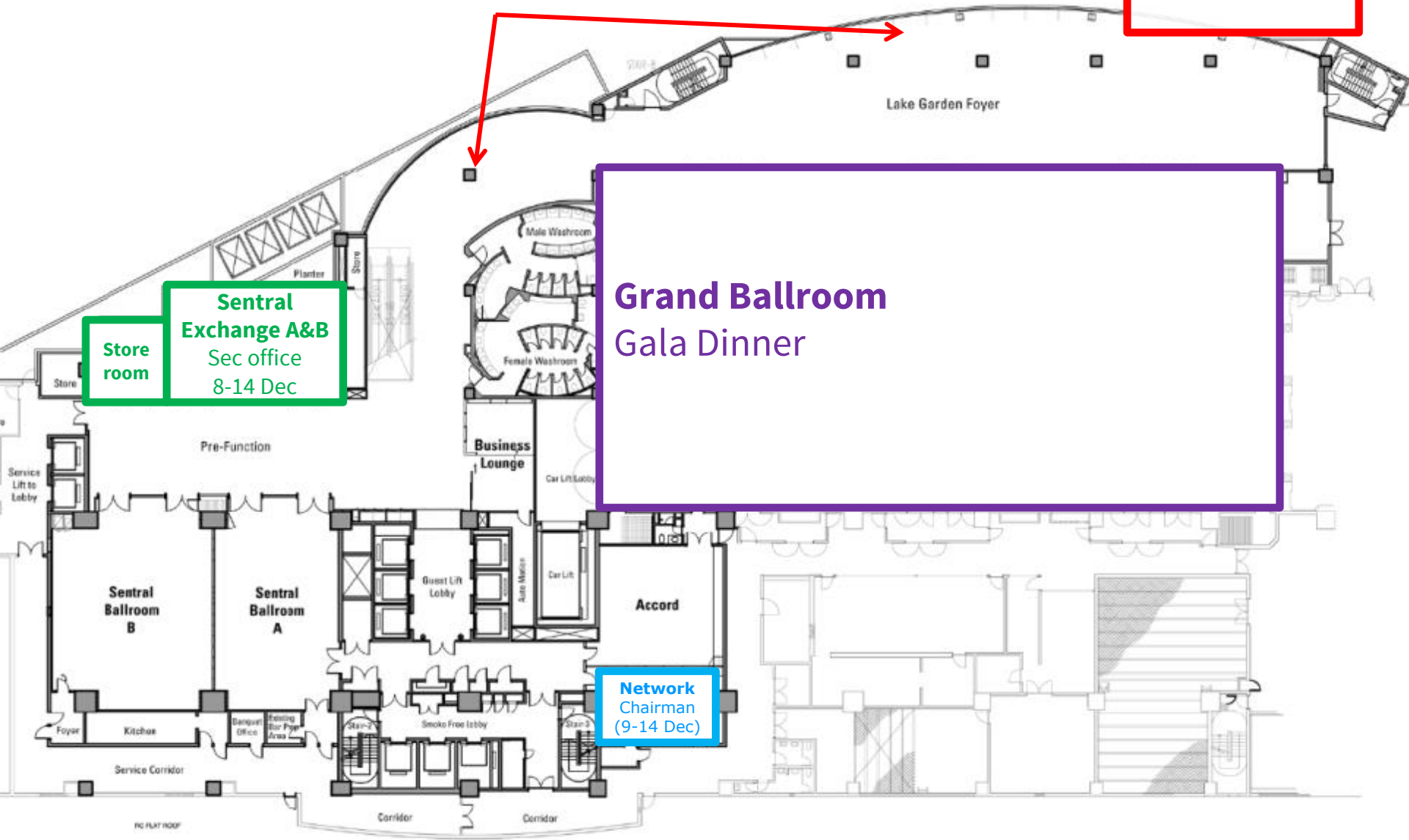
Round table for dinner:
Floor plan 1: 340 person
Floor plan 2: 380 person

5 head tables – any bigger tables?

Level 6

14 Dec

Foyer

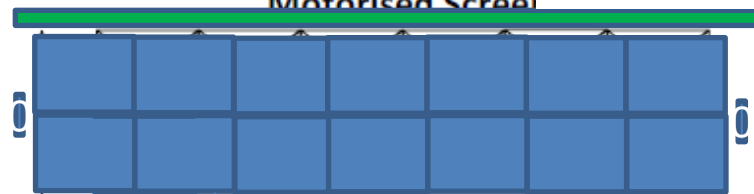


Motorised Screen

Motorised Screen

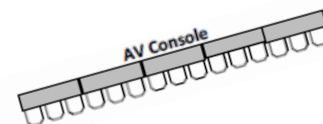
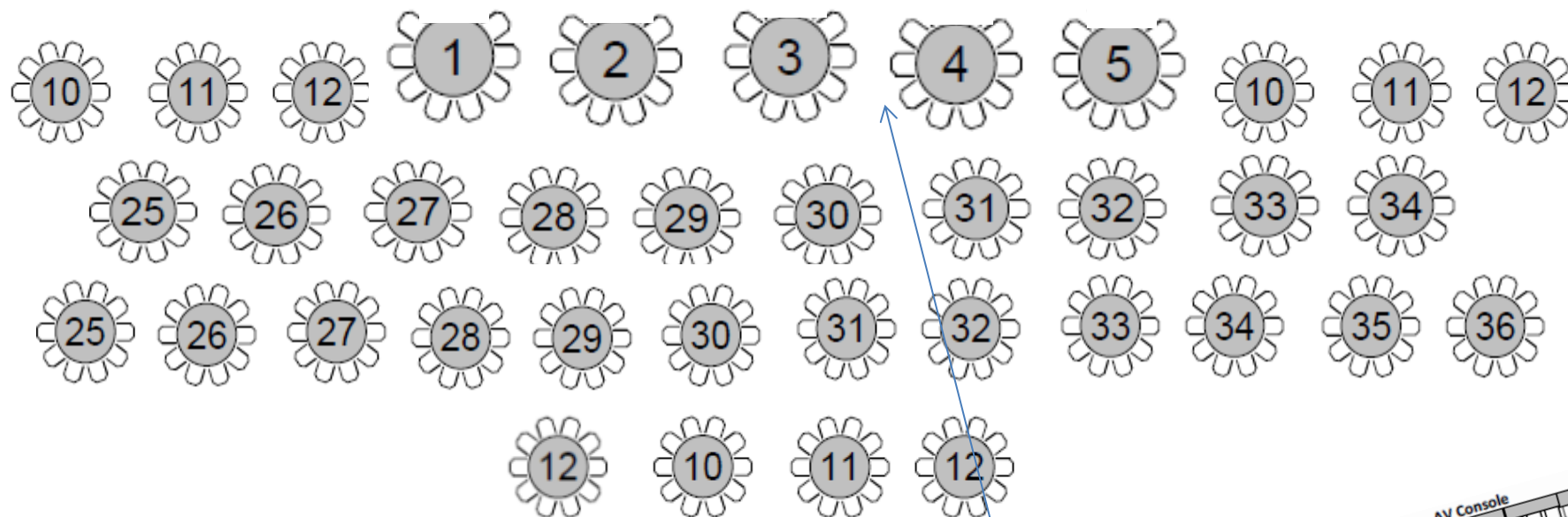
LED Wall 16m x 5m

Motorised Screen



2m

Stage 56 ft x 12 ft x 3 ft



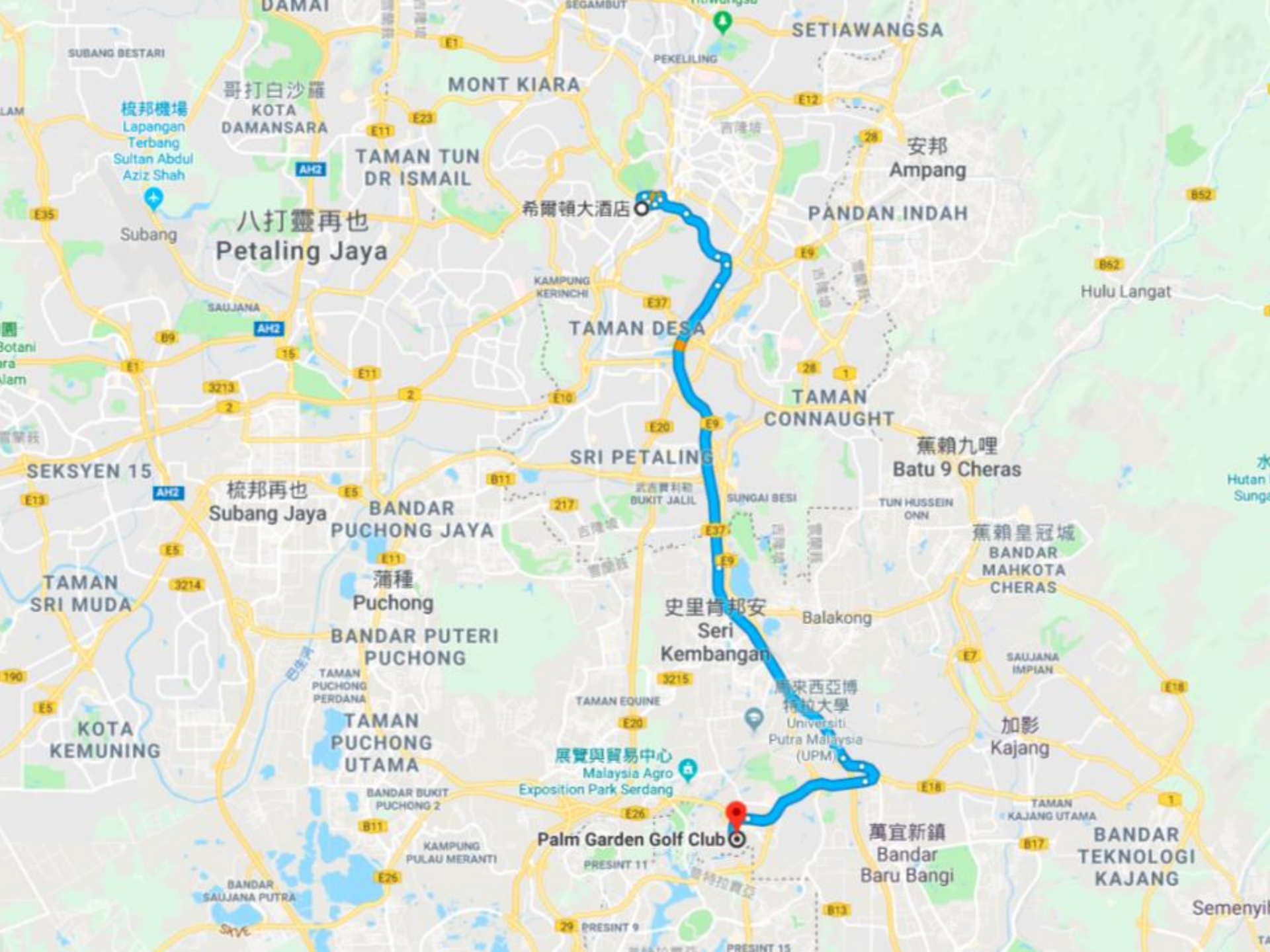
Round table for dinner:
Floor plan 1: 340 person
Floor plan 2: 380 person

5 head tables – any bigger tables?

SL (14 Dec)

Palm Garden Golf Club

IOI Resort City, 62502 Putrajaya, Malaysia.



八打靈再也
Petaling Jaya

梳邦再也
Subang Jaya

BANDAR
PUCHONG JAYA

蒲種
Puchong

BANDAR PUTERI
PUCHONG

TAMAN
PUCHONG
UTAMA

希爾頓大酒店

TAMAN DESA

SRI PETALING

史里肯邦安
Seri
Kembangan

展覽與貿易中心
Malaysia Agro
Exposition Park Serdang

Palm Garden Golf Club

SETIAWANGSA

安邦
Ampang

PANDAN INDAH

TAMAN
CONNAUGHT

蕉賴九哩
Batu 9 Cheras

蕉賴皇冠城
BANDAR
MAHKOTA
CHERAS

Balakong

加影
Kajang

BANDAR
TEKNOLOGI
KAJANG

萬宜新鎮
Bandar
Baru Bangi

Semenyih

PGCiA – tree planting (14 Dec)



KL Sentral

- Shopping centre
- KLIA station



Tree planting

希爾頓大酒店

KL Sentral

Pico Global Care in Action 2018 Kuala Lumpur Mission Creating a better future

by putting our focus on
Employees, Community and the **Environment** into action



Tree Planting Team Building Activity

Date: 14 December – Day 3 of the conference

Time: 9:00-11:30

Location: Taman Tugu Park (travel time: around 20 minutes from the Hilton)

Tree Planting – Create a greener world

Our delegates will help plant about **200 forest shrubs**, some of which are endangered or critically endangered, at the **one acre site**.

Your contribution will:

- produce nearly **23,500 kg of oxygen** each year; each tree supplies one day of oxygen for four people
- remove up to **2.35 tonnes of CO₂ per year**, the same amount produced by driving a car 41,800 km
- create **a greener world** for the next generation!

Team Building – We are one family

Delegates will be grouped into teams* and will work together to **plant trees** following the directions of the park's landscape experts.

In a **friendly competition**, park personnel will select the team that **shows the most team spirit** and **creativity**.

Video footage and creative group photos from the activity will be shown at the Gala Dinner!

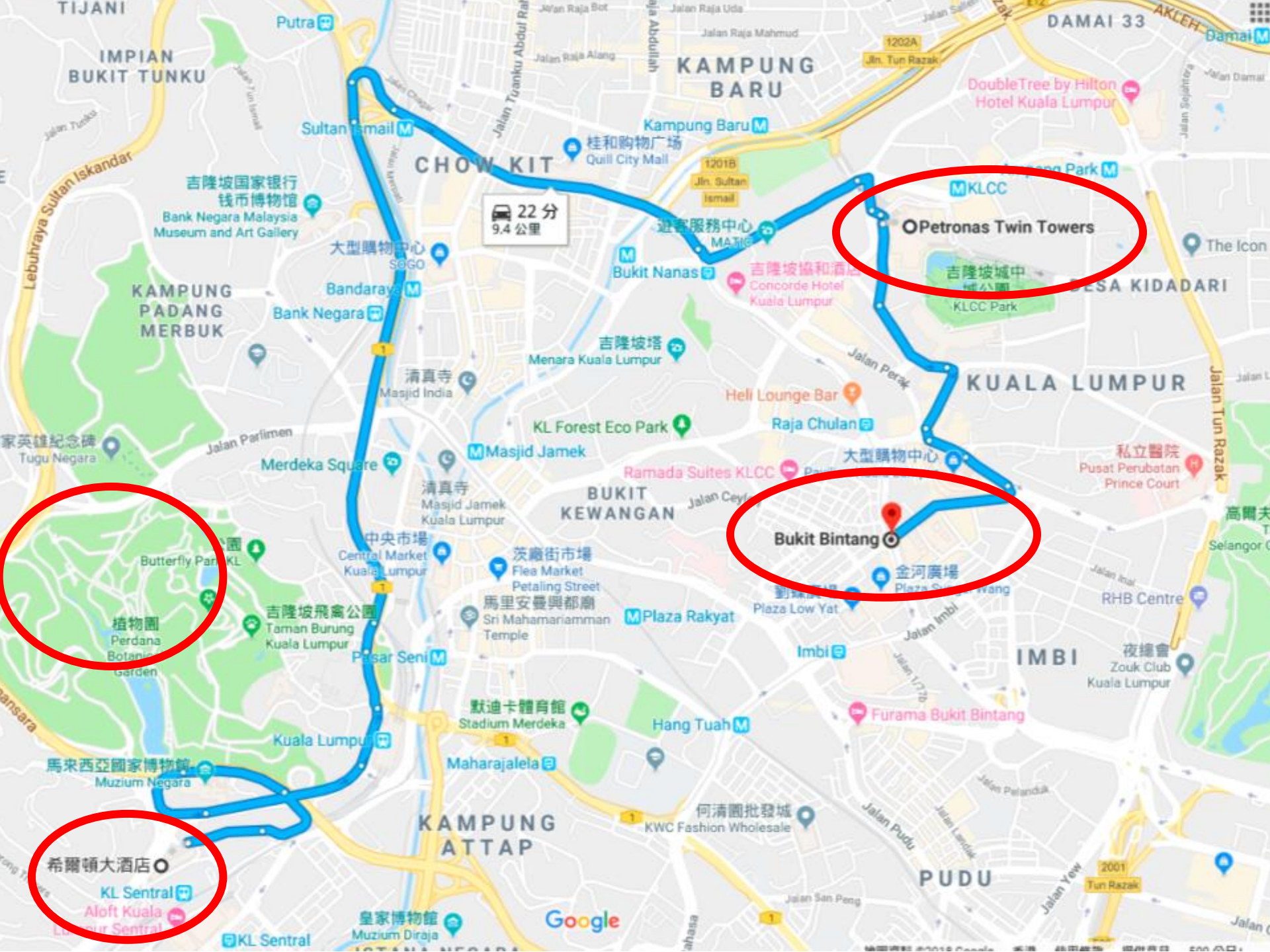
**Teams will be grouped by office/business unit/region*

09:00	Buses depart from the Hilton
	Programme: Briefing Forest trail walk (20 mins) Tree Planting Team Building Activity Group photo Walk back to briefing area (20 mins) Refreshments
11:30	Buses depart from the park: - Route 1: To the city centre - Route 2: To the Hilton



[Taman Tugu Park](#) is an urban forest managed by the [Taman Tugu Project](#). The park's aim is to conserve the environment for various communities, allowing people from all walks of life to experience natural green spaces that are rustic and forest like.





22 分
9.4 公里

OPetronas Twin Towers

Bukit Bintang

吉隆坡飛禽公園
Taman Burung
Kuala Lumpur

希爾頓大酒店

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